

**ORANGE COUNTY ASIAN AND PACIFIC ISLANDER COMMUNITY ALLIANCE
JOB ANNOUNCEMENT**

Title: PEARLS Program Coordinator - Vietnamese	Division: Mental Health – Well(ness)essity
FLSA: Non-Exempt, full-time with Benefits	Supervisor: Program Manager
Pay Range or Rate: \$25 - \$28 / hour	Revised: June 2024

Summary

Through the Outreach and Engagement Program Well(ness)essity, OCAPICA's objective is to increase knowledge, skills, and self-awareness about mental illness and wellness, the importance of mental health to decrease the stigma of mental health, create awareness on suicide prevention, promote and increase help-seeking behaviors, as well as, participant/client empowerment of their health and wellbeing. The Outreach and Engagement Program Well(ness)essity services include: outreach activities, peer-based support services, case management services, and group educational and skill building services. OCAPICA is dedicated to developing and carrying out creative and innovative activities that best serves the diversity of Orange County residents and the community need.

The Program to Encourage Active, Rewarding Lives (PEARLS) is a short-term culturally and linguistically responsive holistic service based on skill-building and problem-solving interventions that supports underserved community dwelling older adults who are experiencing depression, isolation, and other co-occurring chronic health issues. The program was developed by the University of Washington Health Promotion Research Center and is an evidence-based practice that has demonstrated effectiveness in reducing depressive symptoms, increasing quality of life, and advancing health equity in aging. OCAPICA Well(ness)essity works with the Council on Aging – Southern California (COASC) to implement this program for Vietnamese older adults in Orange County, CA.

Essential Functions

25% Outreach

- Conduct services in a culturally and linguistically appropriate manner.
- Conduct outreach and education to community members about social support services and to recruit AAPI, AMENA, and Black community members to become peer support specialists.
- Conduct targeted community outreach to identify and enroll new Vietnamese participants who meet program's eligibility criteria.
- Attend outreach events with Wellness Specialists as needed.
- Attend special events as requested by the Agency and/or County at times on weekends or after office hours.
- Learn and implement recovery, resiliency, and peer support principles.

75% Direct Client Services

- Successfully complete PEARLS certification program upon hiring.
- Deliver in-home screenings and assessments.
- Present cases at team meetings to receive appropriate clinical feedback.
- Provide psychoeducation and care navigation.
- Assist participants in developing individual goals and strategies to achieve them.
- Provide referrals and ensuring linkage with warm handoff to appropriate partners.
- Research and prepare culturally- and linguistically-appropriate resources for clients.
- Deliver person-centered Problem-Solving Treatment (PST) based on the PEARLS EBM.
- Facilitate Behavioral Activation (BA) activities for the program participants based on the PEARLS EBM.
- Manage own case load utilizing the Wellware database system.
- Submit programmatic outcomes data to the Data Analyst.
- Provide referrals and ensuring linkage with warm handoff to appropriate partners.
- Collaborate effectively with other community organizations, county services, etc. to establish continuity of care and needed referrals for clients.
- Maintain timely and accurate documentation of service contracts in accordance with agency, county and state guidelines and quality assurance standards.
- Perform any other functions as needed by management and agency.

Minimum Qualifications - Knowledge, Skills and Abilities Required

- Bilingual and bicultural in Vietnamese
- Bachelor's Degree in mental health or related field.
- Excellent analytical, problem solving and organizational skills.
- Outstanding interpersonal skills.
- Ability to develop a sense of trust and rapport with program participants.
- Ability to be proficient and timely with required paperwork.
- Ability to work in multidisciplinary team of care including peers, consumers, and families.
- Ability to provide 1-on-1 services for different levels of care as required by the needs of the client and support network.
- Ability to present public workshops and mentor community members.
- Must have excellent networking and communication skills.
- Demonstrated knowledge and sensitivity to the cultures of Vietnamese immigrant and/or refugee older adults.
- Valid California Driver's License, proof of auto insurance, and reliable transportation.
- Ability to do some travel for conferences, meetings, and trainings.
- Occasional weekend, evening and on-call hours as needed. Ability to work flexible schedule.
- Verification of employment eligibility and Background Check required.
- Regular attendance required.
- Other duties as needed.

Non-Essential Qualifications - Knowledge, Skills and Abilities

- Understanding of Vietnamese immigrant and refugee cultural issues and dynamics.
- Understanding of older adult development and mental health needs, resources, and barriers.
- At least 1-2 years of experience in the mental health field.
- At least 1-2 years of case management experience.

Environmental Conditions (Working Conditions)

The environment for this position is an office environment (may include shared space) as well as community based, exposed to weather conditions and noise level prevalent at the time.

Physical Requirement

In the course of performing this job, the incumbent typically spends time sitting, standing, driving, walking, typing, filing, listening and speaking.

Mental Requirement

The incumbent in this position must be able to accommodate to any/all of the following: tolerance for distractions and interruptions; uncontrollable changes in priorities/work schedules; be able to process information, think and conceptualize.

Application Process:

Application deadline: **Open until filled.**

Please e-mail or fax a cover letter, resume and 2 professional references (past supervisors including e-mail address and phone number) to: careers@ocapica.org

FAX: (714) 228-9795

Please ensure that the email subject has the job title: **PEARLS Program Coordinator**

No Phone Calls Please

Agency Background:

The Orange County Asian and Pacific Islander Community Alliance (OCAPICA) is a nonprofit community-based organization serving over 80,000 community members on an annual basis in more than 20 different languages throughout Orange County. Program areas include, health, mental health, workforce development, civic engagement and policy, youth leadership development and education, and housing. Founded in 1997 to serve low-income Asian Americans and Pacific Islanders, OCAPICA has since evolved to serve all communities in need. OCAPICA is mainly grant funded through government and private foundation grants.

OCAPICA is an Equal Opportunity/Affirmative Action Employer